

MINUTES
REGULAR COUNCIL MEETING
January 20, 2020
7:00PM Council Meeting

AGENDA: Regular meeting of the Borough Council, Borough of Berwick, Pennsylvania was held Monday, January 20, 2020 at 7:00PM; in City Hall. Presiding at this meeting was President of Council Bob Lewis, Vice President Teresa Troiani, Council Members Jeri Alley, Scott Bower, Jay Jarrett, Nelson Learn, Peter Talanca, Mayor Tim Burke, and Borough Manager Damien Scoblink.

Also present were Chief of Police Ken Strish, DPW Foreman Jack Kyttle, and Press Enterprise Reporter Geri Gibbons.

Absent was Borough Solicitor Frank Kepner.

A moment of silence was observed and The Pledge of Allegiance was said.

Review and Approve Current Agenda: A Motion to approve the current agenda was made by Councilman Jarrett. This was Seconded by Councilman Talanca. All ayes, motion passes.

PUBLIC HEARING CITIZENS CORRESPONDENCE PERSONAL APPEALS: **Lori Clemens:** 126 E. 6th Street. Questioned if any updated on issue with neighbor at 128 E. 6th Street. Attorney Kepner was not in attendance to give an update.

Fred Gause: 333 S. Mercer Street. Questioned if Ordinance was ready to be voted on. Council stated that it still needed an update then to be advertised, then they could vote on it.

PRESENTATION: None

APPROVAL OF THE MINUTES PRECEDING MEETING: Motion by Councilwoman Alley and seconded by Councilwoman Troiani. All ayes. Motion passes.

APPROVE PAYMENT OF BILLS: Motion by Councilman Jarrett and seconded by Councilwoman Troiana to pay the bill listing. All ayes. Motion passes.

A CERTIFIED ARBORIST, LLC	700.00	JAMES DALBERTO	20.00
AARON ZANOLINE	200.01	JAMES DALBERTO	14.83
AARON ZANOLINE	20.00	JAMES DALBERTO	30.00
ALYSSA ACKLEY	616.26	JAMES DALBERTO	46.19
AMERICAN FAMILY LIFE ASSURANCE	857.21	JOS. J. PETTY'S	36.94

AMERICAN PAPER & SUPPLY INC	31.85	KEPNER, KEPNER & CORBA, P.C.	3,587.35
AMERICAN PAPER & SUPPLY INC	108.50	KEPNER, KEPNER & CORBA, P.C.	6,351.50
AMERICAN PAPER & SUPPLY INC	48.85	KNORR HAULING, INC.	3,117.40
AMERICAN ROCK SALT, LLC	3,355.98	LACAL EQUIPMENT, INC	121.54
ASSOCIATION OF MAYORS	80.00	LANDPRO EQUIPMENT	45.40
ATLANTIC BROADBAND	133.60	LARRY C. FRACE INSPECTIONS, LLC	2,400.00
ATLANTIC BROADBAND	4.40	LAUBACH'S AUTO REPAIR	56.94
ATLANTIC TACTICAL	872.95	LAUBACH'S AUTO REPAIR	317.21
BARRACUDA NETWORKS, INC	3,600.00	LAUBACH'S AUTO REPAIR	507.41
BARRY'S SERVICE INC.	88.44	LAUBACH'S AUTO REPAIR	36.99
BEAVER VALLEY ENVIRENMENTAL LLC	275.00	LAVERY LAW	126.00
BENCHMARK INSURANCE COMPANY	3,419.00	LECCE ELECTRIC, INC.	1,353.18
BENCHMARK INSURANCE COMPANY	1,918.00	LOWE'S	2,584.51
BERWICK AREA UNITED WAY	65.00	MARINOS, MCDONALD & KNECHT, LLP	840.00
BERWICK FIRE POLICE	2,533.89	MARTY SITLER	866.97
BERWICK POLICE BENEVOLENT ASSOC	1,116.00	MATTHEWS FUEL SERVICE, INC.	728.56
BERWICK PROFESSIONAL AUTO CENTER	109.06	MATTHEWS SPRING WATER	34.50
BODNAR SALES & SERVICE	144.29	MATTHEWS SPRING WATER	11.50
BODNAR SALES & SERVICE	73.52	MATTHEWS SPRING WATER	11.50
BODNAR SALES & SERVICE	144.29	METROPOLITAN TELECOMMUNICATIONS	1,015.50
BORO OF BWK POLICE PENSION TRUST FD	2,155.97	METROPOLITAN TELECOMMUNICATIONS	1,014.72
BORO OF BWK POLICE PENSION TRUST FD	8,199.00	MICHAEL LONG	236.32
BOROUGH OF BERWICK CAPITAL PROJECTS	15,000.00	MUNICIPAL SOFTWARE INC.	3,232.00
BOROUGH OF BERWICK GENERAL FUND	9,228.62	NANCY SBORZ	500.00
BORO OF BWK MUNICIPAL PENSION	819.25	NAPA AUTOPARTS BERWICK	29.56
BORO OF BWK MUNICIPAL PENSION	813.52	NAPA AUTOPARTS BERWICK	193.70
BOROUGH OF BERWICK PAYROLL ACCOUNT	40,210.86	NAPA AUTOPARTS BERWICK	278.26
BOROUGH OF BERWICK PAYROLL ACCOUNT	40,460.70	NAPA AUTOPARTS BERWICK	214.21
BOROUGH OF BERWICK PAYROLL ACCOUNT	18.00	NAPA AUTOPARTS BERWICK	21.98
BOROUGH OF BERWICK PAYROLL ACCOUNT	2,143.32	NAPA AUTOPARTS BERWICK	44.49
BOROUGH OF BERWICK PAYROLL ACCOUNT	41,563.37	P A W C	46.98
BOROUGH OF BERWICK PAYROLL ACCOUNT	38,744.06	P A W C	21.48
BOROUGH OF BERWICK PAYROLL ACCOUNT	40,674.27	P A W C	15.68
BOROUGH OF BERWICK PAYROLL ACCOUNT	0.16	P A W C	15.68
BOROUGH OF BERWICK PAYROLL ACCOUNT	20.18	P A W C	45.37
BOROUGH OF BERWICK PAYROLL ACCOUNT	23.44	P A W C	2,601.58
BOROUGH OF BERWICK PAYROLL ACCOUNT	21.38	PA TURFGRASS COUNCIL	180.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	0.16	PENNBC	170.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	166.67	PENNSYLVANIA MUNICIPAL LEAGUE	450.00
BOROUGH OF BERWICK PAYROLL ACCOUNT	20.18	PENNSYLVANIA ONE CALL SYSTEM	23.97
BOROUGH OF BERWICK PAYROLL ACCOUNT	23.44	PETERS CONSULTANTS INC.	1,576.25
BOROUGH OF BERWICK PAYROLL ACCOUNT	21.38	PETERS CONSULTANTS INC.	93.75
BOROUGH OF BERWICK POLICE PENSION	918.57	PETERS CONSULTANTS, INC.	1,397.50
BOROUGH OF BERWICK POLICE PENSION	943.89	PETERS CONSULTANTS, INC.	2,279.08
BRADCO SUPPLY CO, INC.	65.92	PETERS CONSULTANTS, INC.	193.95
CAPITAL ONE	3,921.31	PETERS CONSULTANTS, INC.	227.50
CAPITAL ONE	397.50	PITNEY BOWES GLOBAL FINANCIAL	184.65
CAPITAL ONE	19.06	PITNEY BOWES PURCHASE POWER	400.00

CAPITAL ONE	522.00	PITNEY BOWES PURCHASE POWER	400.00
CAPITAL ONE	333.00	PPL	63.73
CENTRAL PA TEAMSTERS HEALTH & WELF.	1,954.75	PPL	775.52
CENTRAL PA TEAMSTERS HEALTH & WELF.	63,106.75	PPL	573.13
CENTRAL PA TEAMSTERS HEALTH & WELF.	2,571.70	PPL	13,084.56
CLEVELAND BROTHERS EQUIPMENT	72.58	PRECISION MILLWRIGHT & FABRICATING	12.12
CLEVELAND BROTHERS EQUIPMENT	479.58	PRESS-ENTERPRISE, INC.	468.80
CNA SURETY	100.00	PRESS-ENTERPRISE, INC.	209.75
COLE'S HARDWARE	427.29	PSAB	75.00
COLE'S HARDWARE	99.99	PSAB MUNI RETIREMENT TRUST	5,429.01
COLE'S HARDWARE	7.12	QUAD THREE GROUP, INC.	3,185.00
COLE'S HARDWARE	11.23	QUAD THREE GROUP, INC.	3,073.12
COLE'S HARDWARE	20.36	QUAD THREE GROUP, INC.	1,610.55
COLUMBIA COUNTY ASSESSMENT OFFICE	1,183.26	QUILL CORPORATION	123.96
CONNER'S AUTO BODY SHOP	11,221.73	QUILL CORPORATION	59.98
CONNER'S AUTO BODY SHOP	2,286.40	RANGER HOSE CO	383.33
CUSTOM ADVERTISING	7.00	RELIANCE FIRE CO	383.33
DEARBORN LIFE INSURANCE CO	1,212.67	RHONDA T. KOCH, CCR	75.00
DEARBORN LIFE INSURANCE CO	1,239.67	RIVERVIEW BLOCK	315.00
DEFEBO GRAPHICS	198.00	RIVERVIEW BLOCK	323.54
DEFEBO GRAPHICS	85.39	SEDA-COUNCIL OF GOVERNMENTS	5,565.00
DENT'S AUTO SERVICE	31.00	SHALLOW CREEK KENNELS, INC.	14,500.00
DENT'S AUTO SERVICE	31.00	SHOOT STEEL INC	2,079.49
EAGLES FIRE COMPANY	383.33	SQUARE 1 HOME IMPROVEMENTS, INC.	11,100.00
FIELD-TECH SERVICES	278.20	SQUARE 1 HOME IMPROVEMENTS, INC.	11,270.00
FIRST KEYSTONE COMMUNITY BANK	3,510.75	STAPLES CREDIT PLAN	350.98
FIRST KEYSTONE COMMUNITY BANK	3,510.75	STAPLES CREDIT PLAN	55.30
FIRST COLUMBIA BANK & TRUST CO.	1,412.58	STEVE SHANNON TIRE CO	178.83
FIRST COLUMBIA BANK & TRUST CO.	3,575.99	STEVE SHANNON TIRE CO	949.69
FIRST COLUMBIA BANK & TRUST CO.	3,575.99	STEVE SHANNON TIRE CO	15.00
FSSOLUTIONS	243.15	SUPERIOR PLUS ENERGY SERVICES	66.95
GALL'S, INC.	8,435.49	SUPERIOR PLUS ENERGY SERVICES	415.94
GENERAL SALES, INC.	61.07	SUPERIOR PLUS ENERGY SERVICES	245.59
GENERAL SALES, INC.	64.00	SUPERIOR PLUS ENERGY SERVICES	341.50
GOLDEN EQUIPMENT CO, INC	1,087.11	SUPERIOR PLUS ENERGY SERVICES	585.98
GOLDEN EQUIPMENT CO, INC	895.33	SUSQUEHANNA MUNICIPAL TRUST	500.00
GREGORY MARTIN	325.38	TEAM GREEN RECYCLING & CONTAINER	17,250.00
HAB-DLT/BERKHEIMER	44.00	TEAMSTERS	1,518.00
HAZARD 4	1,724.83	THE LOCKER ROOM	1,317.00
ICMA RETIREMENT TRUST	2,196.87	TRACTOR SUPPLY, CO	9.99
ICMA RETIREMENT TRUST	395.00	TRI-COUNTY HARDWARE	47.06
ICMA RETIREMENT TRUST	2,111.57	TRI-COUNTY HARDWARE	15.58
ICMA RETIREMENT TRUST	395.00	TRI-COUNTY-LUMBER DIVISION	64.89
ICMA RETIREMENT TRUST	2,171.49	UGI PENN NATURAL GAS	573.35
ICMA RETIREMENT TRUST	395.00	UGI PENN NATURAL GAS	647.06
ICMA RETIREMENT TRUST	2,030.17	US SUPPLY COMPANY	38.10
ICMA RETIREMENT TRUST	395.00	VERIZON WIRELESS	313.56
ICMA RETIREMENT TRUST	2,058.94	VERIZON WIRELESS	312.52

ICMA RETIREMENT TRUST	395.00	WASHINGTON NATIONAL INS CO	428.00
IOLA LUMBER CO	830.72	WEST BERWICK FIRE CO	383.33
IWORQ	4,729.00	WEX BANK	1,744.29
IWORQ	8,325.00	WEX BANK	1,578.51
		WITMER PUBLIC SAFETY GROUP, INC	819.66

REPORTS OF COMMITTEES:

MAYOR: **Mayor Tim Burke:** **12/22/2019** We attended the Spanish service at Berwick's assembly of God Church.

12/24/2019 Attended and helped serve the Salvation Army's Christmas Eve Dinner.

12/28/2019 Attended the Christmas Boulevard to help with the hand-outs.

01/06/2020 Attended the council Re-Organization meeting was held.

01/25/2020 Will be attending the benefit dinner at the West Berwick Hose for the Dalberto Family.

March or April 2020 will be holding a clothing give away. Will have more information on that at a later date.

DPW did a fantastic job down in the police station on the kitchen remodel. Police Chief Strish agreed.

The Mayor asked to attend the June PSAB 2020 Annual Conference held in Hershey.

03/02/2020 Read Across America Day. Was asked to again attend this program for the United Way.

SOLICITOR: **Attorney Frank Kepner:** Not in Attendance

PERSONNEL: **Council President Alley:** Nothing

LEGAL & FINANCE: **Council President Alley:** Nothing

PARKS & RECREATION: **Councilman Jarrett:** Nothing

STREETS, PARKS, & BUILDINGS: **Jack Kytte:** SEE REPORT. Bowman Street paving project will be added to the bid document. And wants to review Maple Road & 2nd Avenue at the next work shop.

EMERGENCY MANAGEMENT: **Councilman Bower:** Nothing

FIRE & WATER: **Councilman Lewis:** Nothing to report.

CODES, RECYCLING & ORDINANCES: **Councilman Learn & Talanca**: Councilwoman Alley said the committee met with Codes employees and were advised that UGI is red tagging homes and once customers have issue fixed a letter to the resident says to contact Berwick Borough Codes Department to approve turning gas back on. Councilwoman Alley said this should not be the Borough's responsibility and letter stating such will be sent to UGI. She also reported that Bob Phillips building is still not fixed.

SAFETY: **Councilman Lewis**: Nothing

POLICE: **Chief Ken Strish**: See Report.

BAJSA REPORT: **Councilman Learn**. Meeting was short, nothing to report.

BUSINESS

NOT READY

FOR ACTION: NONE

Councilman Jarrett proposed a new committee for Economic Development be put together with Council Members and Community Leaders with this experience. They could tackle such things as the K-Mart Plaza that will be empty of its anchor store very soon. He suggested it be discussed at the next work shop.

OLD

BUSINESS: Recently tabled request from the Senior Citizens Inc. to have their Zoning Fee of (\$525.00) refunded due to non-profit status, **Denied Request** their support of the community of senior citizens.

To refund

Zoning Fee **DISCUSSION**: It was determined the Borough does not make any money off of the Zoning Hearings. A motion was made by Councilman Learn and seconded by Councilwoman Troiani to deny the request. All ayes. Motion passes.

APPROVAL OF ORDINANCES

AND RESOLUTIONS: **Resolution 2020-01** - RECOGNIZING AND APPRECIATING THE WORK OF THE MEMBERS OF THE BERWICK BOULEVARD ASSOCIATION

A motion to approve was made by Councilwoman Alley and seconded by Councilwoman Troiani. All ayes. Motion passes.

NEW BUSINESS

**Approved
Advertising
Invoice for
\$800.90**

A motion was made by Councilman Jarrett to pay the \$800.90 invoice for advertising to be paid for out of CDBG funding. This was seconded by Councilman Learn. All ayes. Motion passes

**Approved
341 Market St
Property
Historic**

A motion was made by Councilman Talanca to approve action to make 341 Market Street an historic property. This was seconded by Councilwoman Alley. All ayes. Motion approved.

**Approved
121 E. 5th St
Property
Historic**

A motion was made by Councilman Jarrett to approve action to make 121 E. 5th Street an historic property. This was seconded by Councilman Talanca. All ayes. Motion passes.

**Approved
119 E 5th St
Property
Historic**

A motion was made by Councilman Learn to approve action to make 119 E. 5th Street an historic property. This was seconded by Councilwoman Alley. All ayes. Motion passes.

**Approved
Boro Mngr
& Mayor
To attend
PSAB Annual
Conference**

A motion was made by Councilman Bower to approve the Borough Manager and the Mayors' attendance of the 2020 Annual PSAB Conference. (June 7-10) at a cost of \$280.00 + hotel. This was seconded by Councilwoman Troiani. All ayes. Motion passes

**Approved
An Invoice
In amount
of \$1,100.00**

A motion was made by Councilwoman Alley to approve an invoice in the amount of \$1,100.00 to Hailstone Economic Consulting for work on the Impediments to Fair Housing requirement. To be paid from CDBG funding. This was seconded by Councilman Talanca. All ayes. Motion passes.

**Approved
Appointment
Of Annette
Brennan to
Zoning board for a 5-year term to end Dec 31, 2024**

A motion was made Councilman Jarrett to appoint Annette Brennan to the Zoning Board for a 5-year Term ending Dec 31, 2024. This was seconded by Councilman Talanca. All ayes. Motion passes

**Approved
Appointment**

A motion was made Councilman Learn to appoint Charles Ligosh to the Planning Commission for a 4-year term

of Charles Ligosh to The Planning Commission for 4-year term to end Dec 31, 2023 to end Dec 31, 2023. This was seconded by Councilman Lewis. All ayes. Motion passes. Councilman Shecktor abstains from the vote.

Approved Appointment of Councilman Lewis to the Civil Service Commission for a 6-year term to end Dec 31, 2025. A motion was made Councilwoman Troiani to reappoint Councilman Lewis to the Civil Service Commission for a 6-year term to end Dec 31, 2025. This was seconded by Councilman Jarrett. All ayes. Motion passes. Councilman Lewis abstains from the vote.

Tabled Reappointment of James Long to the Codes Appeal Board A motion was made by Councilwoman Troiani to table the reappointment of James Long to the Codes appeal Board to see if a Berwick resident could be found to to serve. This was seconded by Councilman Talanca. All Ayes. Motion to table reappointment passes.

Appointment of a representative on the Berwick Area Joint Sewer Authority was removed from the agenda so the new 2020 Council could decide.

Approved Payment to Peters Consulting For \$1,576.25 From CDBG funding on the Blighted Property Projects. A motion was made by Councilman Jarrett to pay Peters Consulting \$1,576.25 from CDBG funding for the Blighted Property Project. This was seconded by Councilwoman Troiani. All ayes. Motion passes.

Tabled the Request from the Berwick Senior Citizens Inc to Refund \$525.00 Zoning Fee A motion was made by Councilman Jarrett to table a request from the Berwick Senior Citizens Inc to refund the \$525.00 Zoning fee they paid until the issue can be researched to what has been done for others in the past. This was seconded by Councilman Talanca. All ayes. Motion to table passes.

Approved FFY 2018 CAPER A motion was made by Councilwoman Troiani to approve the FFY 2018 CAPER. This was seconded by Councilman Shecktor. All ayes. Motion passes.

Approved to Advertise for Bids for the Demo project A motion was made by Councilman Jarrett to advertise for bids on the demo project. This was seconded by Councilman Talanca. All ayes. Motion passes.

Added agenda items:

Approved to repair a fuel leak on the Ladder truck for A motion was made by Councilman Lewis to repair a fuel leak on the ladder truck at a cost of \$2,298.51 from the Fire Protection Fund. This was seconded by Councilman Learn. All ayes. Motion passes.

